https://waaarp.jp/

入室

Waaarp

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Let's use **Waaarp**

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Waaarp

Log in

Organizer

1. Access https://waaarp.jp/
    Login screen: Enter your email address and password
2. Enter room name on the top page (12 or more alphanumeric characters)
3. Click "Enter" to complete the room.
※Enter your name
※Allow access to the microphone and camera of your browser.
4. Invite participants
    Let them know URL （https://waaarp.jp）and the room name.
5. Please lock the room when all the participants are ready.

Decide room name

Participant

1. Access https://waaarp.jp/
2. Enter the shared room name and click 「Enter」
※Enter your name
※ Allow access to the microphone and camera of your browser.
※You cannot enter the room unless the organizer has entered the room first.

Enter your name

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Control button

Click to view the menu.

The microphone can also be turned on or off by "Ctrl + M".

The microphone can also be turned on or off by "Ctrl + M".

waaap

Exit

確認 ✕

本当に退室しますか？

キャンセル　OK
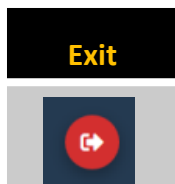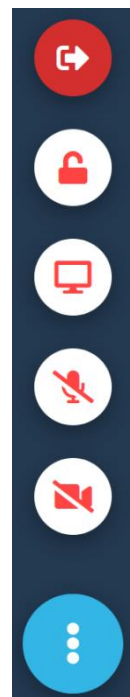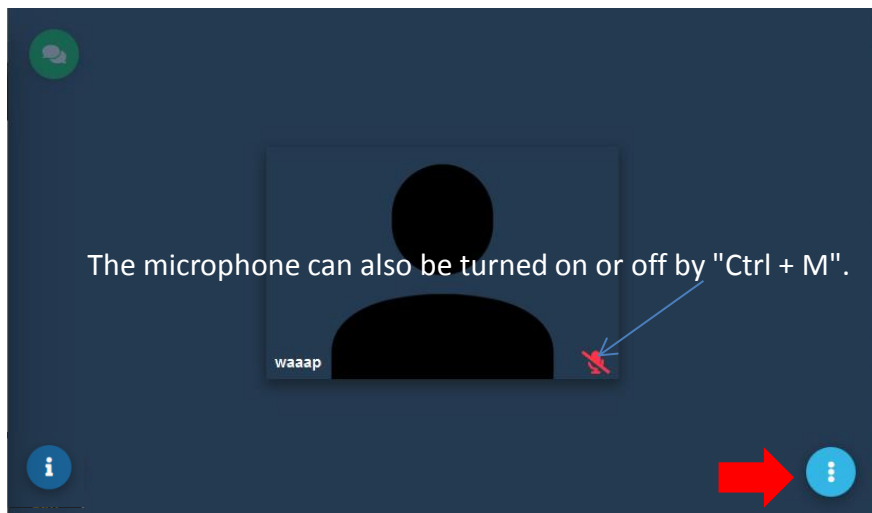
Meeting Room Password	
Set	Unset
🔒	🔓

Screen sharing ON/OFF	
ON	OFF
🖥	🖥

Microphone ON/OFF Click to switch
You can do the same with the icon in the lower right corner of your camera screen. (You can also use "Ctrl + M" to switch between them.
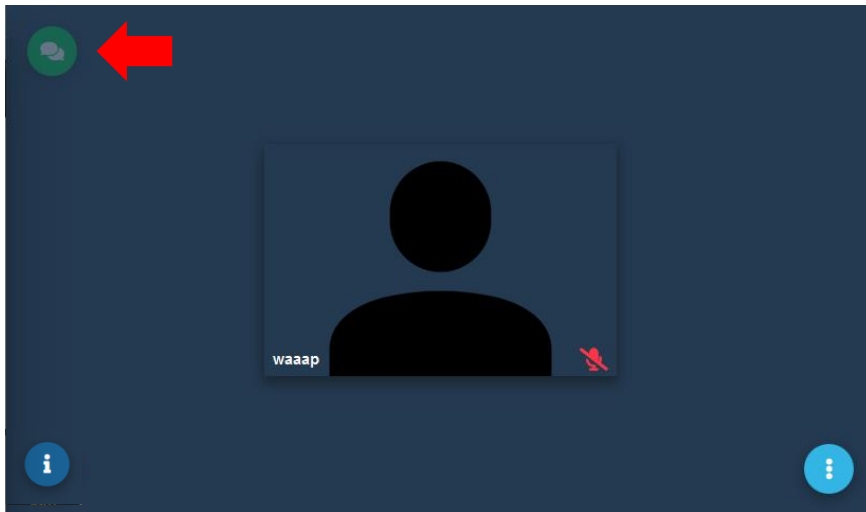
ON	OFF
🎤	🎤

Camera ON/OFF Click to switch

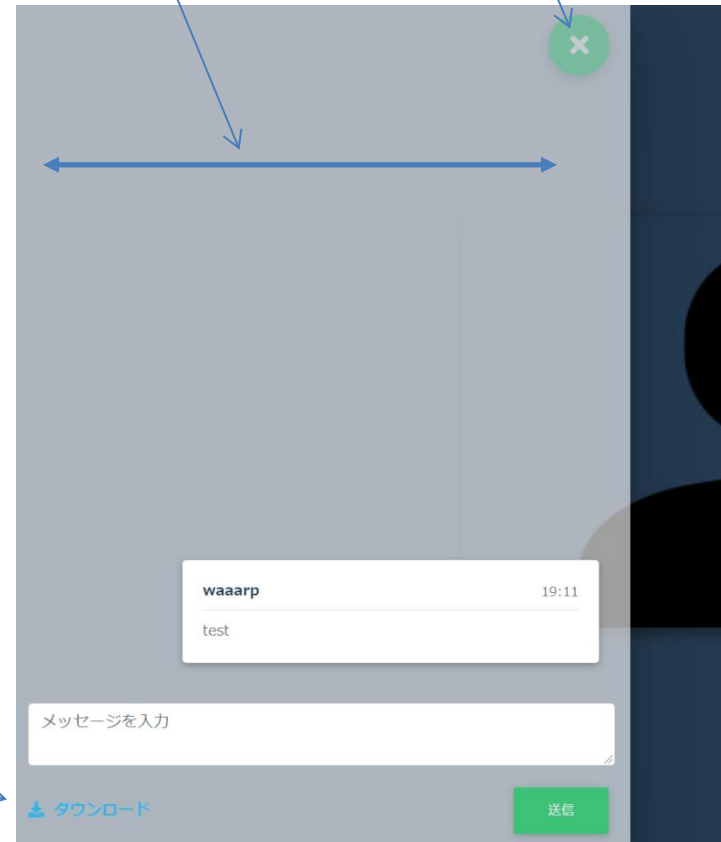| ON時	OFF時
📹	📹

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Chat button

Click to display the chat screen.
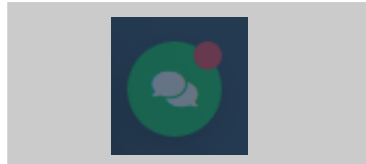You can share your questions and more during the meeting.

Close the chat screen

The chat area can be changed.

New message

POINT

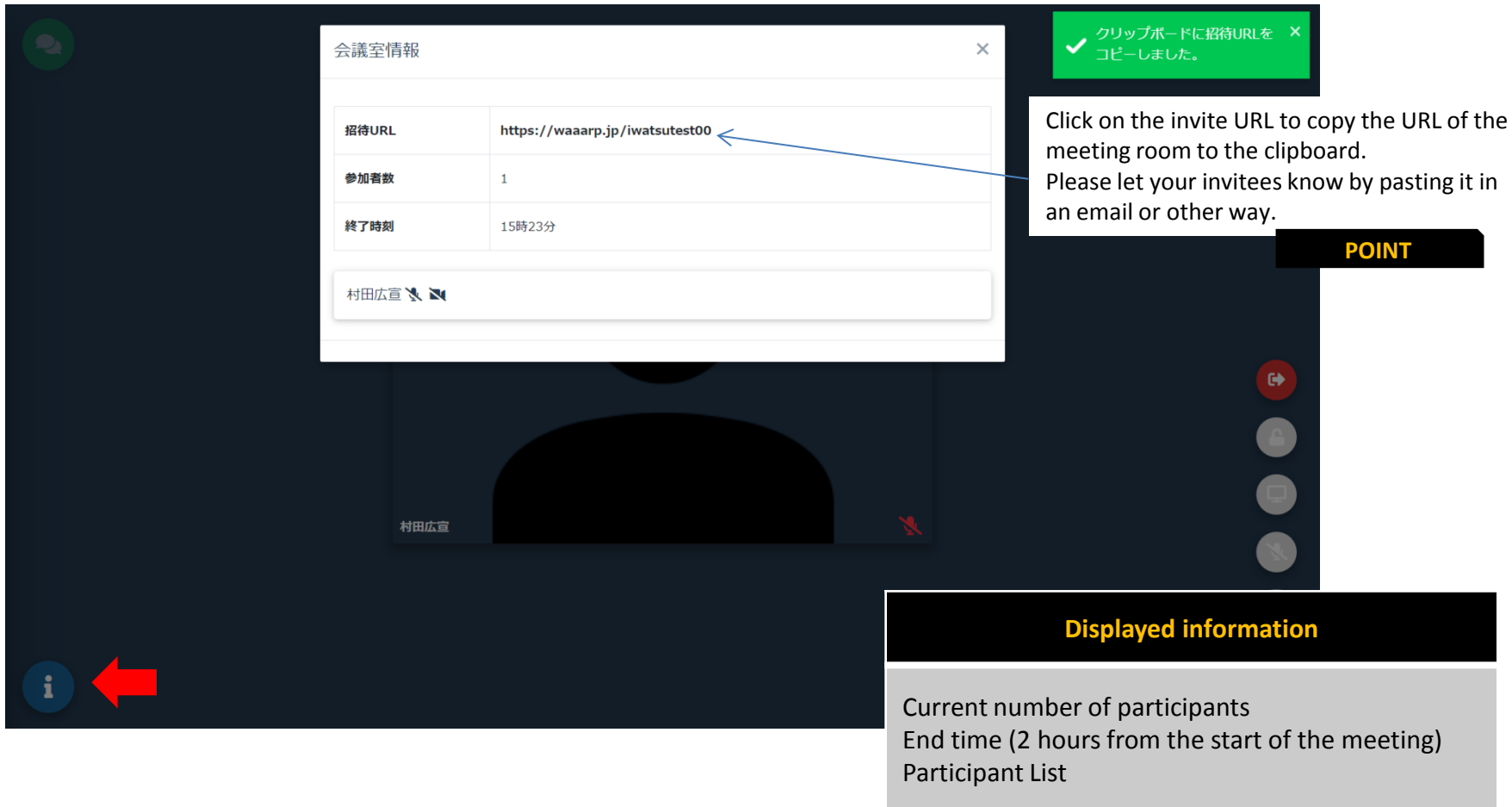Click the download button and save
the chat content as a text file.

waaarp   19:11

test

メッセージを入力

ダウンロード   送信

You can also send it with 「**Ctrl + Enter**」．

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Room Information

Click to open the meeting room information window.

会議室情報

招待URL	https://waaarp.jp/iwatsutest00
参加者数	1
終了時刻	15時23分

村田広宣

村田広宣

クリップボードに招待URLを
コピーしました。

Click on the invite URL to copy the URL of the
meeting room to the clipboard.
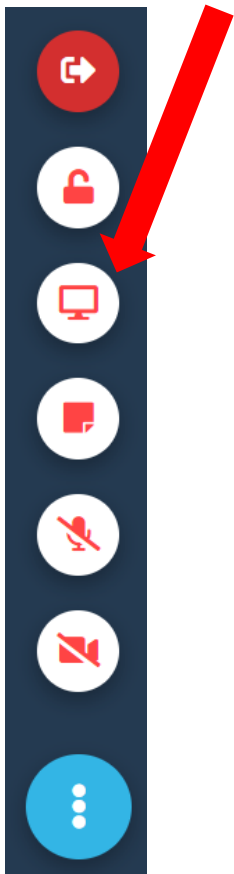Please let your invitees know by pasting it in
an email or other way.

POINT

Displayed information

Current number of participants
End time (2 hours from the start of the meeting)
Participant List

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Screen Share

You can share pre-opened files and web pages with conference participants.
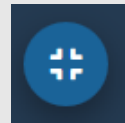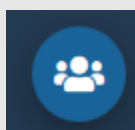
Screen Share View

Full screen	Scaled-down

Video display during the sharing screen

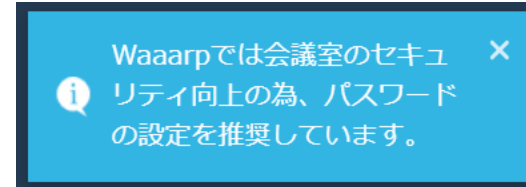| OFF	ON

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Number of people displayed

Waaarp displays up to 8 people on one screen.
Switch screens with the icon at the bottom of the screen so that 8 people or more are visible on the second screen and beyond.
The first screen shows your video on the top left, the speaker also appears on the first screen.

Waaarpでは会議室のセキュリティ向上の為、パスワードの設定を推奨しています。
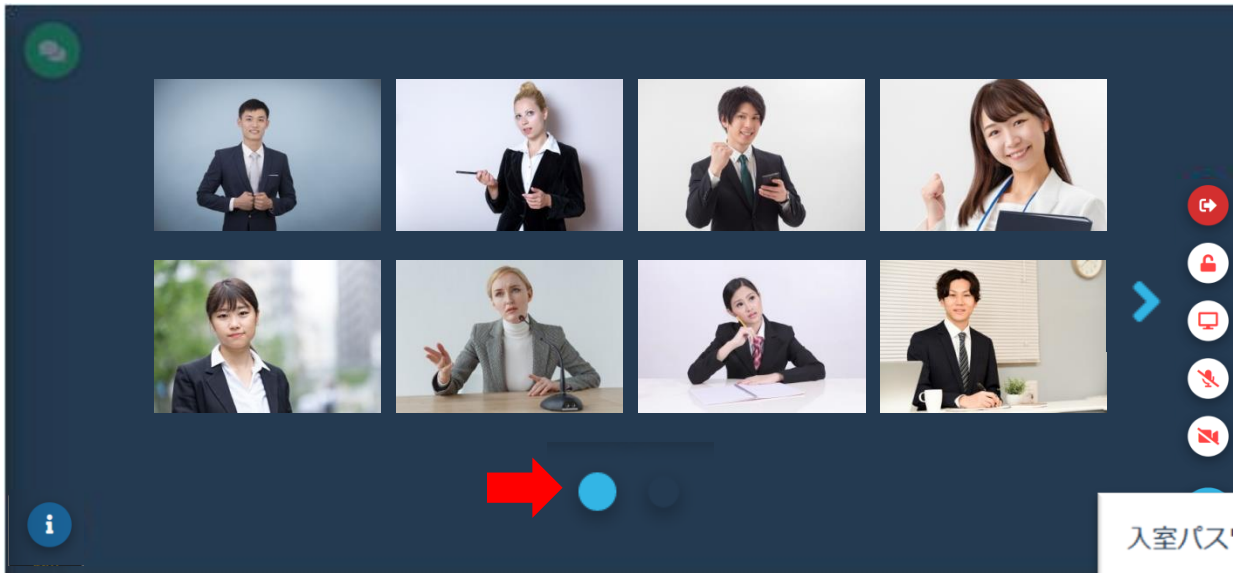
We will guide you to set a password when you enter the room.

入室パスワード設定

新しいパスワード

キャンセル　OK

POINT

Set a password when everyone is ready.
A password is required to leave and re-enter the room.
After setting the password, please share it with the participants by chat etc.

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Waaarp
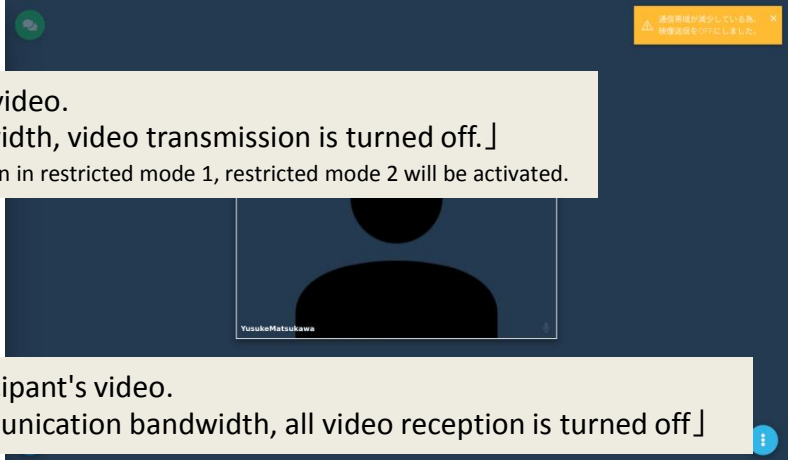
Even if the communication status is bad, the two-step restriction mode will be activated and the conference will not be stopped.

Prevents video freezing or audio choppiness when tethering or poor wifi conditions are present.
During the restricted mode, video transmission or reception is stopped and communication is maintained.
You can continue to use voice, screen sharing, and chat.

The current status is displayed in the upper right corner of the screen.

Restriction mode 1

Stops sending your own video.
「Due to reduced bandwidth, video transmission is turned off.」
※If communication is severe even in restricted mode 1, restricted mode 2 will be activated.

通信帯域が減少している為、映像送信をOFFにしました。

Display immediately after restriction

Restriction mode 2

Stops receiving the participant's video.
「 Due to reduced communication bandwidth, all video reception is turned off」

通信帯域が減少している為、映像送信を制限しています。

Restriction mode

Release of restricted mode

You can manually remove the restriction 1 minute after the restriction mode is activated.
「 It is now possible to remove the restricted mode.」
It can be removed with the button of the control button.

If the communication status is poor, the restricted mode will be activated again.
※The camera ON / OFF button is hidden during the restricted mode.

制限モードの解除が可能になりました。

Display that the restriction can be released

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White board

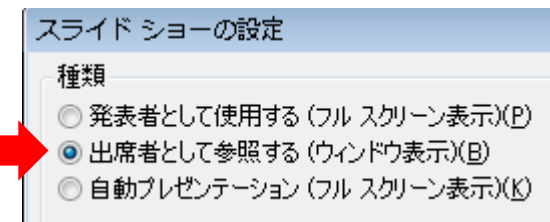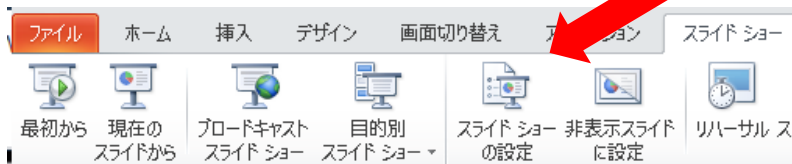※**The whiteboard is an additional function of "Document sharing", so**
①Select the file to share from the document sharing icon
②An icon will appear in the upper right corner of the screen

画面を共有する

staging.waaarp.jp が画面コンテンツの共有をリクエストしています。共有する部分を選択してください。

あなたの全画面	アプリケーション ウィンドウ	Chrome タブ

Waaarp | Web会議,ビデオ...

Microsoft Excel - Book1

Select the file you want to share.

Click "Share"

共有   キャンセル
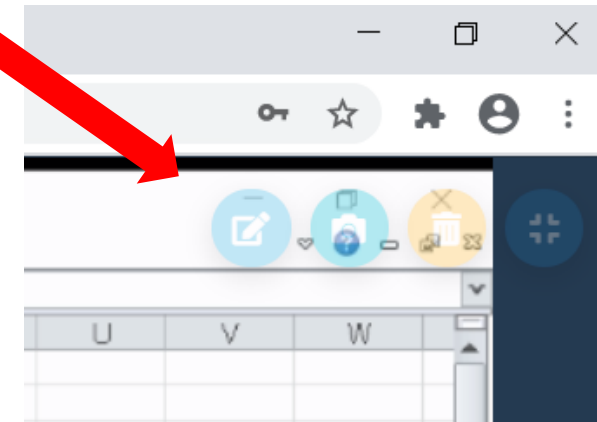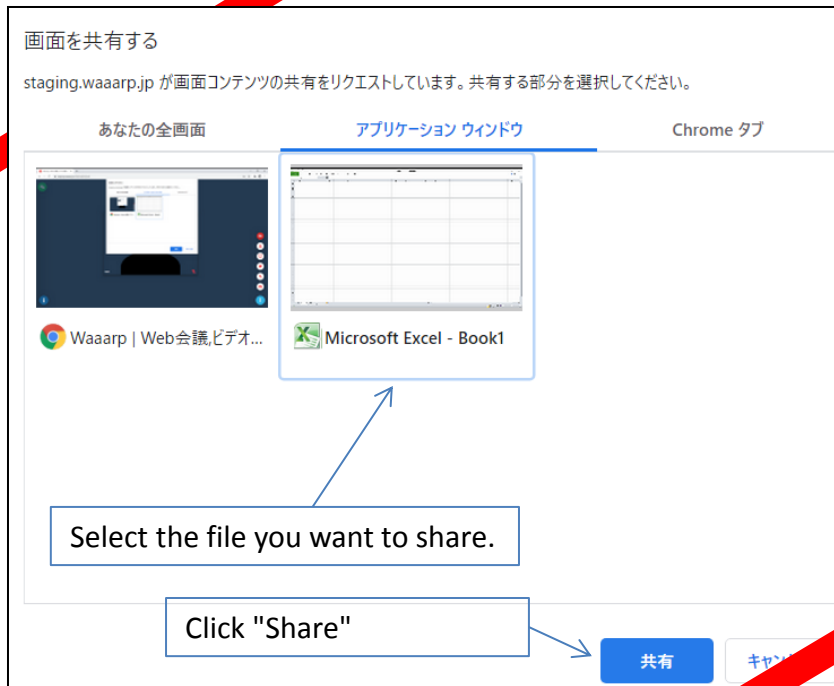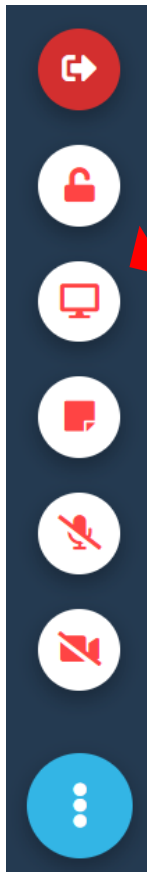
※**Recommendations**
When sharing PowerPoint documents
①Slide show
②Slideshow settings
③ Select "Browse as Attendee"
⇒ **Make a slide show, return to the Waaarp screen, and use the whiteboard .**

ファイル	ホーム	挿入	デザイン	画面切り替え	アニメーション	スライド ショー

最初から   現在の   ブロードキャスト   目的別   スライド ショー   非表示スライド   リハーサル   スラ
スライドから   スライド ショー   スライド ショー ▾   の設定   に設定

スライド ショーの設定

種類
◯ 発表者として使用する (フル スクリーン表示)(P)
◉ 出席者として参照する (ウィンドウ表示)(B)
◯ 自動プレゼンテーション (フル スクリーン表示)(K)

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Drawing Tool

確認 ✕

ボードの内容を画像ファイル(png)で保存しますか？

キャンセル   OK
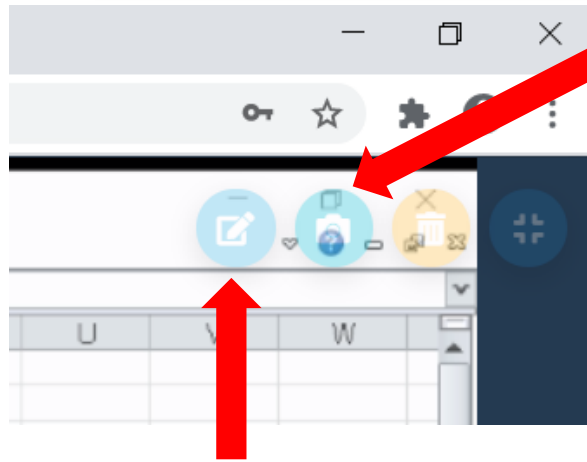
Save the contents of the board.

∨ 🖥 PC
  › 🧊 3D オブジェクト
  › ⬇ ダウンロード
  › 🖥 デスクトップ
  › 📄 ドキュメント

描画ツール設定

○ なし   ⦿ ペン   ○ 消しゴム

カラー

文字サイズ

OK

描画ツール設定

⦿ なし   ○ ペン   ○ 消しゴム

OK
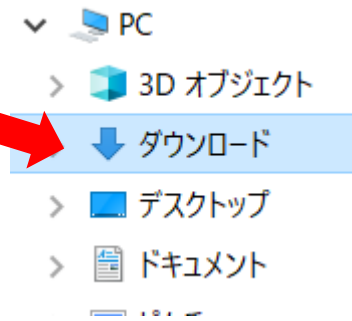
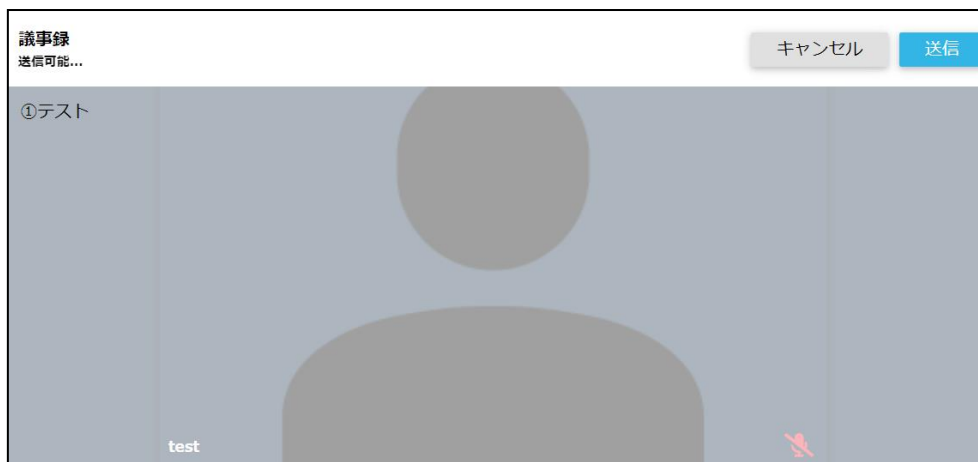**Select "Pen", choose a color and font size, and click OK**

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Minutes Tools

※ You can share the minutes with the participants during the meeting.
Note ① ：Basically, try to have one of the conference participants create it.
Note ② ：Be sure to press "Send" at regular intervals to save it.
**　　　　　If multiple people write at the same time,**
**　　　　　the contents before "Send" may be lost.**

議事録
送信可能...

キャンセル　送信

①テスト

test

※When you leave, you can choose to save.

確認　　　　　　　　　　　　　　　　×

本当に退室しますか？

✓　議事録データをテキスト形式でダウンロードする

キャンセル　　OK

∨　🖥 PC
　＞ 🟦 3D オブジェクト
　＞ ⬇ ダウンロード
　＞ 🟦 デスクトップ
　＞ 📄 ドキュメント

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